

# JSIS PTSA Board Meeting Minutes

**Sept 9, 2020 - 6:30pm to 8:00 pm. Zoom video conference. (Time limits enforced)**

Questions or need to add an item? [president@jsispta.org](mailto:president@jsispta.org). Thank you!

## ***JSIS Meeting Rules***

*Assume good intent ♦ Be respectful ♦ Listen ♦ Ask questions ♦ Don't let the process stop you from participating*

### **2020-2021 PTSA Board**

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| Co-President: Antoinette Angulo X                  | Co-President: Vivian Maritz X                    |
| Vice President: Jose Antonio Lucero X              | Director of DLI advocacy: Amy Pace X             |
| Treasurer: Nicole Miller X                         | Assistant Treasurer: Hermann Calabria X          |
| Secretary: Travis Jo Cufley X                      | Director of Communications: Angélica Esquivel X  |
| Co-Director of Community Building: Margaret Holt X | Co- Director of Community Building: Lisa Bowie X |
| Director of Fundraising: Yomara Gómez-Naiden X     | Director of Curriculum Enhancement: Pam Vasudeva |

### **2020-2021 JSIS Staff Representatives**

Principal: Ms. Sarah Jones X  
Teacher: Ms. Karol Franz X

Other attendees: Chloe Phalan, Junko \_\_\_\_\_,

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### **6:31 pm: Call to Order: (Antoinette and Vivian)**

Welcome/Introductions & Approval of meeting agenda and minutes from prior meeting

- Minutes approved for both work session and board retreat.
- A motion was made and this was unanimously accepted.

**6:40 pm: Update from Treasurers: Hermann and Nicole.**

Review of financials. Designated funds separated from general funds.  
New forms emailed out from Nicole for reimbursements that will be reviewed by Nicole and Herman each Friday.

Budget amendments would require 10 days prior to meeting on Sept 24, 2020 (prior to general membership meeting)

Questions about if a breakout session would be needed to separately address proposals of using money in a different way.

**6:50 pm: Vivian and Treasurers.** Ideas about being financially prudent for this year, given that we cannot fundraise with the Move-A-Thon in September as expected. Could there be a standard for getting approval for \$50, \$100, and \$200? Discussion about how we want to manage our money this year. None decided for now.

Any new spending that is not already allocated in the budget may need to obtain board approval (having a pandemic line item)

**7:08 pm: Ms. Sarah's update:**

First of year has started. Staff is working hard to receive feedback, holding onto our JSIS values, and accommodating student's needs. SPS is requiring staff to do so much. Excellent example was today's supply pick up – thought and attention to detail was evident, as well as organization.

Staff really appreciated the catered lunch from PTSA.

Staff is working hard to make the start of the year a good one, in spite of some bumps.

JSIS PTSA would welcome more ideas from staff and Ms Sarah to see how we can better support staff and show gratitude.

Questions about school supply fees: families will not be charged for the supplies received (as we normally do at the start of the school year) to acknowledge that families might be struggling.

Thoughts on the teacher stipend. Could we perhaps leave this for now that in case we do come back to the building we have this option open for use? Could be revisited in the future.

### **7:23 pm: Margaret and Lisa: Updates on Community Development.**

Planning some upcoming talks, parent ed. Amy Pace will speak on Oct 22nd regarding DLI. Next step will be reaching out to R&E team, to hear what programming priorities will be. Ms. Sarah noted that there will be racial and equity training given to staff and perhaps there could be something similar offered to parents/families.

Priorities have changed since last year in terms of what education goals might be. Next speaker could be in November.

Two parents have indicated interest in staff appreciation/room rep coordinator. Lisa and Margaret are working on this. Questions about what role of room rep would be given online learning. Could this role include tech support?

Discussions about working with Pablo Veramendi regarding updating the JSIS PTSA website.

### **7:32 pm: Amy's DLI update**

Oct 22<sup>nd</sup> talk is the big news. Amy will provide slides in October for review prior. Will try to address questions from families beforehand. Also in touch with Nekole Shapiro, from McDonald International to see about a joint coalition for DLI advocacy.

### **7:35 pm: Update on Communications from Angie**

Recent meeting with Pablo Veramendi regarding how to update the PTSA website. Working on idea gathering at this time, but also we do not want to overwhelm Pablo, too.

Questions about privacy and perhaps an easy/simple password that would allow our community to access content but keep some appropriate boundaries/privacy levels. Thanks given to Angie for all her hard work on first day packets.

### **7:40 pm: Update on Fundraising: Yomara**

Not many updates. Will be meeting with treasurers with fully understand financial picture. Unsure as of now as to what our financial ask will be for this year.

May be questions at the September 24<sup>th</sup> membership meeting regarding fundraising. Will reserve a few minutes for fundraising introduction. Will also be sending out an eNews notice inviting parents to volunteer.

**7:45 pm: Race & Equity update given by parent Chloe Phalan**

Some meetings with interested parents occurred this summer. No plans yet but discussions regarding moving the group forward and inviting new members. Possible initial meeting in October, but tentative given the amount of meetings scheduled in October. Presentation will ideally happen at the general membership meeting as well.

Thoughts on selling JSIS Black Lives Matter T shirts (that were given to staff) for families, as interest was expressed in these at device pick up.

Questions on how to get heritage Japanese and Spanish speaking families interested or better exposed to race and equity issues. Include materials in native language? Review the different groups (Latinx families, Black families, Japanese families, and race and equity team). Thoughts on if clarification is needed for these groups/communities. Also an idea on a group for neurodiverse children, or other communities that may not be well represented.

**Board business items:** Changing board meeting from Oct 14<sup>th</sup> to Wednesday October 7<sup>th</sup>. Calendar will be updated on google calendar.

**8:00 pm: A motion was made to adjourn the meeting, this was seconded. Meeting adjourned.**

*Next meeting: General PTSA Meeting Thursday September 24<sup>th</sup> at 6:30 pm.*